# **Risk assessment**

Completing a risk assessment form will help them identify any accidents that could occur and actions you could take to reduce the risk.

You can submit the risk assessment when filling out the online street party road closure application form. Alternatively, email it to [network.management@brent.gov.uk](mailto:network.management@brent.gov.uk) at least 3 weeks before the event.

# **Risk assessment form**

## Event details

Application reference number (if available):

Date of event(s):

Street Name:

Risk assessment undertaken by:

Date risk assessment completed:

## Risk assessment template

| **Hazards and potential risks** | **Persons at risk (e.g., residents/ attendees / owners of equipment)** | **Precautions and actions proposed to minimise risks** |
| --- | --- | --- |
| **Uneven, slippery ground**  **L**eading to slips/trips/falls |  |  |
| **Electrical safety**  Shock, burns, equipment, damage |  |  |
| **Traffic management**  Collision between vehicles and pedestrians |  |  |
| **Crowd management**  Overcrowding leading to crowd crushes and adverse dynamics. |  |  |
| **Structural failure**  Leading to collapse or overturning of temporary structure |  |  |
| **Food safety/hygiene**  Food poisoning |  |  |
| **Safeguarding**  Lost Children |  |  |
| **First Aid**  Methods for dealing with incidents |  |  |
| **Environmental**  Waste Management |  |  |