**Notification of child temporarily on reduced Early Years educational entitlement**

Please complete the following notification for any child in your setting who is temporarily receiving reduced hours. This must then be sent to your link worker in the Early Years Inclusion Support Team/Schools Inclusion Team

|  |  |
| --- | --- |
| **Child Name:** |  |
| **Date of birth:** |  |
| **EY Setting:** |  |
| **Completed by:** |  |
| **Date agreed with Parent(s)/Carer(s) on:** |  |
| **Start of reduced hours:** |  |
| **End of reduced hours (max 6 weeks):** |  |
| **Reason for reduced hours:** |  |
| **Local Authority contact:** |  |

**Please send your completed document to your EYIST link worker (childminder/PVI setting) or your school Inclusion Officer (schools)**